

# BlackBerry 6750, 7750, 7250™ Shortcuts



Function	Shortcut	Available On		
		6750	7750	7250
<b>General Tips</b>				
Delete prior messages	Highlight date, click Trackwheel + select Delete Prior in Message list	●	●	●
Change “signal strength”	Hold Alt + type NMLL from numbers to bars on Home screen	●	●	●
Open “Help Me!”	Alt + CAP + H	●	●	●
<i>This screen lists the platform version, application version, PIN, ESN, uptime, signal strength, battery level, file free and file total</i>				
Reboot	Alt + CAP + Del	●	●	●
Save battery	Turn off the wireless radio in fringe or no-coverage areas	●	●	●
<b>Home Screen</b>				
Move icon on Home screen	Select the icon that is to be movedPress Alt and click TrackwheelClick Move Icon. Position iconClick Trackwheel again to set icon	●	●	●
Vertically scroll between icons	Hold Alt + roll Trackwheel	●	●	●

Function	Shortcut	Available On		
<b>Typing</b>		<b>6750</b>	<b>7750</b>	<b>7250</b>
Capitalize a letter	Hold letter key	●	●	●
Insert a period	Press Spacebar twice	●	●	●
Type alternate character	Hold Alt + character key	●	●	●
Type a symbol Press	Symbol + click symbol	●	●	●
Type accented/special character	Hold key + roll Trackwheel	●	●	●
Turn on CAP-Lock	Alt + Right Shift (CAP)	●	●	●
Turn on NUM-Lock	Right Shift + Alt	●	●	●
Turn off NUM/CAP-Lock	Press Right Shift key	●	●	●
Select text by character	Hold Shift + roll Trackwheel	●	●	●
Select whole lines	Press Shift once + roll Trackwheel	●	●	●
Insert “@” into an email field	Press Spacebar	●	●	●
<b>Messages</b>		<b>6750</b>	<b>7750</b>	<b>7250</b>
Jump to bottom of Messages screen	Press B or Spacebar	●	●	●
Jump to top of Messages screen	Press T or shift + Spacebar	●	●	●
Mark a message opened/unopened	Press Alt + U	●	●	●
Move down a page in a message	Press Alt + Roll track-wheel down	●	●	●
Move up a page in a message	Press Alt + Roll track-wheel up	●	●	●
Reply to a message	Press R	●	●	●
Forward a message	Press F	●	●	●
Reply-to-all	Press L	●	●	●
View SMS messages	Press Alt + S	●	●	●
View phone log	Press Alt + P	●	●	●
View voice mail messages	Press Alt + V	●	●	●
View incoming messages	Press Alt + I	●	●	●
View outgoing messages	Press Alt + O	●	●	●
View save messages	Press V	●	●	●
To search messages	Press S	●	●	●
To compose messages	Press C	●	●	●

Function	Shortcut	Available On		
<b>Navigation needs to be clarified. No navigation icon.</b>		6750	7750	7250
Select multiple items/icons	Hold down Shift + roll Trackwheel	●	●	●
Jump to item in list	Press first letter of item	●	●	●
Should be with messages		☒	☒	●
Should be with messages		☒	☒	●
<b>Calendar</b>		6750	7750	7250
<i>For these tips to work in the Calendar, Enable Quick Entry must be set to "No." Steps: Go to Calendar&gt;click track-wheel&gt;select Options&gt;</i>				
Jump to next day in calendar	Press Spacebar or Alt + P	●	●	●
Jump to previous day in calendar	Press Shift + Spacebar	●	●	●
Change to week format	Press W	●	●	●
Change to month format	Press M	●	●	●
Move to current date	Press T	●	●	●
Move to specific date	Press G	●	●	●
Create an appointment	Press C	●	●	●
<b>Phone</b>		6750	7750	7250
Open the Phone screen	Press Phone button or Spacebar	●	●	●
Change volume during call	Roll Track wheel	●	●	●
Insert an extension	Press ALT + X(8) + Ext. #	●	●	●
Dial the last number	Press Spacebar + Enter	●	●	●
Assign speed dial to a letter	Hold letter key, then type number	●	●	●
Access your voice mail	Hold 1	●	●	●
End a call	Press and hold the Escape button	●	●	●
Type letters in a phone number	Hold Alt and type letters	●	●	●
Mute call	Press the Phone button	●	●	●
To turn mute off	Press the Phone button again	●	●	●

Function	Shortcut	Available On		
		6750	7750	7250
<i>*Internet Browser note – device needs 4.0 software to access</i>		<b>6750</b>	<b>7750</b>	<b>7250</b>
Toggle full-screen mode/ normal mode	Press U	●	●	●
Add a bookmark	Press A	●	●	●
Open bookmarks	Press K	●	●	●
Refresh a web page	Press R	●	●	●
Close a web page	Press Escape	●	●	●
Save a web page to Messages screen	Press S	●	●	●
Return to home page	Press H	●	●	●
View, copy or send the address for a link	Press L	●	●	●
Move a page down	Press Spacebar	●	●	●
Move a page up	Press Shift + Spacebar	●	●	●
Move to the top of the web page	Press T	●	●	●
Move to the bottom of the web page	Press B	●	●	●
Stop a web page from loading	Press Escape button	●	●	●
Open browser options	Press O	●	●	●